

Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(Please Print)

Position (s) Applied for	Date of Application
How Did you Learn About Us?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend/Family
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Website
	<input type="checkbox"/> Other _____

Last Name	First Name	Middle Initial
Address	Number	Street
	City	State
	Zip	
Telephone Number (s)	Social Security Number	
Home:	Cell:	

Best time to contact you is: _____:_____ AM/PM

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No
If Yes, give date: _____

Have you ever been employed with us before? Yes No
If Yes, give date: _____

Do any of your friends or relatives, other than spouse, work here? Yes No
If Yes, state name, relationship and location: _____

Are you currently employed? Yes No

May we contact your present employer? Yes No

Have you ever been convicted of a felony? Yes No
If so, please explain the date and felony conviction. *A conviction will not necessarily bar your from employment with SanMar.*

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? *Proof of citizenship or immigration status will be required upon employment.* Yes No

Date available to work ____ / ____ / ____ What is your desired salary range? _____

Are you available to work: Full Part Time

Are you willing to work overtime as required? Yes No

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Yes No

EDUCATION

School	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/Professional				
Other (specify)				

WORK EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed	from	to
Address			
Telephone Number (s)	Present Job Title		
Hourly Rate/Salary	starting	final	Supervisor
Reason for Leaving	May we contact?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Work Performed			

Employer	Dates Employed	from	to
Address			
Telephone Number (s)	Present Job Title		
Hourly Rate/Salary	starting	final	Supervisor
Reason for Leaving	May we contact?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Work Performed			

Employer	Dates Employed	from	to
Address			
Telephone Number (s)	Present Job Title		
Hourly Rate/Salary	starting	final	Supervisor
Reason for Leaving	May we contact?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Work Performed			

Comments: Include explanation of any gaps in employment

ADDITIONAL INFORMATION

Other Qualifications *Summarize special job-related skills and qualification acquired from employment or other experience.*

SPECIALIZED SERVICES (skills/equipment operated)

<input type="checkbox"/> Terminal	<input type="checkbox"/> Excel	Production/Mobile Machinery	Other (list)
<input type="checkbox"/> PC	<input type="checkbox"/> Word	_____	_____
<input type="checkbox"/> MAC		_____	_____

State any additional information you feel may be helpful to us in considering your application

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given

YES NO

PERSONAL/PROFESSIONAL REFERENCES Do not include family members or past supervisors

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in a discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. All employment is contingent upon a negative drug test which will be administered prior to the employee's first day of work

I also agree that if I accept a position with SanMar, my employment will be for an unspecified term and may be terminated at-will by either SanMar or myself, with or without reason and with or without notice. No words or actions of SanMar will be deemed to create an express or implied contract of employment for a specified term.

Signature of Applicant

Date